



Luther Burbank Middle School



"Achieving Success as a Team - 110%, No Excuses" 2013 TEA Met Standard with Distinction

SDMC Meeting Minutes

Thursday, March 27, 2014 (*Library at 3:45 pm*)

- Welcome and Sharing - NA
- Community Relationships/Partnerships - NA
 - Parent Feedback
 - PTO Report
 - Business Partners Report
- Student Feedback - NA
 - 6th Grade
 - 7th Grade
 - 8th Grade
- Curriculum and Instruction - NA
- Principal's Report
 - Ms. Jennings presented the Preliminary Budget. It is a balanced budget based on an enrollment prediction of 1400. There is a loss of \$9 per LEP student, but we would get \$12K per GT student. The staff and master schedule stay the same. Vote to submit Budget Forward – all department tutorials and general budgets have been approved.
VOTE: Ms. Jennings proposed a Motion for Approval of the Proposed Budget for the 2014-2015 School Year. Motion Seconded by Ms. Fergeson. Budget was approved by 9 of 9 SDMC voting members.
 - List positions open for next year – 1. SpEd Co-Teacher 2. Reading Intervention Teacher 3. SpEd Teacher Asst.
 - Testing- issues need to go to Johnson – Use the yellow sheet to check off for preparation before STAAR testing. Cover everything except ADA time. Clean up your room.
 - In-house tutorials – Teachers who are tutoring during conference period must inform elective teachers. Band students must not be pulled out from class.
- School Organization
 - Assistant Principal's Report - NA
 - Instructional Coordinator's Report – Valentino – Mr. Vanegas converted STAAR Release exam from PDF to Word so teachers can use it. Mr. Valentino will work on sending the PDF file via email
 - Title I/Magnet Report - NA
 - Counselor Report - NA
 - Department Chair's Report - NA
 - Cluster Report - NA
- Questions and Concerns
 - There is a big concern regarding students continually arriving late to school. Apparently they feel that nothing will happen to them for being late every day. Ms. Jennings has called student's parents regarding tardies because she feels tardies are mainly caused by parents. We need to continue to remind students what time school starts. There was a call-out this week regarding attendance and time school starts.
 - Fergeson – Other than detention, something needs to be done regarding the excessive tardies. Teachers and Administration needs to address detention heavily in the beginning of the year.
 - Ms. Jennings – Parents are concerned that teachers are not on time. Complaints also are being made by parents that teachers are on the phone during class time and that some teachers are using demeaning comments to students. We need to remind all teachers that we must give respect in order to demand respect from students.

- The bell rings at 3:40pm and it is put in place to indicate the beginning of tutorials. Students are also released early. There was a proposal for exiting in one direction for next year. We need to continue to inform parents if we are keeping a student for detention or after school. In addition, inform the front office.
- Suggestion - Next school year tutorials begin at 3:45pm to give students a break to go to the restroom.
- Snack Sales are officially in effect, but teachers must send a cluster member to help clean their areas. Tutorial Snack Sales are over at 4pm.
- Teachers must submit grades on time to avoid delays in getting Report Cards/Progress Reports prepared for submission. Suggestion: Can grades submission be changed from Monday at 12pm to Monday at 4pm? The matter will be taken for consideration.
- Concerns: Jean days are only Wednesdays for students. College and Spirit Shirt with Jeans on Wednesday for teachers and students. Casual dress with jeans for teachers on Friday. Jennings brought to our attention that teachers should stand students in a line to check for uniforms before letting them in the classroom.
- Students are still not going into their assigned areas in the morning. Teachers must be consistent with rules and give students a pass whenever they are going to leave their room. We need to implement a plan in the beginning of the year to ensure compliance because there are too many students in the hall without passes.

➤ Next Meeting Date: April 24, 2014

<input type="checkbox"/> Rosa Hernandez	<input type="checkbox"/> David Knittle	X <input type="checkbox"/> David Valentino	X <input type="checkbox"/> Brittany Jennings
<input type="checkbox"/> Amanda Vasquez	<input type="checkbox"/> Ariel Bejko	X <input type="checkbox"/> Cassandra Sandoval	<input type="checkbox"/> Donald Boyd
X <input type="checkbox"/> Elyse Brown	X <input type="checkbox"/> Ledy Mendez	X <input type="checkbox"/> Marcus Salas	X <input type="checkbox"/> Jared Mosley
X <input type="checkbox"/> Sabrina Fergeson	X <input type="checkbox"/> Alma Ruiz	<input type="checkbox"/> Lionel Rivera	<input type="checkbox"/> Ashley Scott
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____	